
MINUTES
Regular Meeting
November 18, 2021

The meeting of the Two Rivers Plus Joint Powers Board was held at the Kittson County Courthouse and virtually.

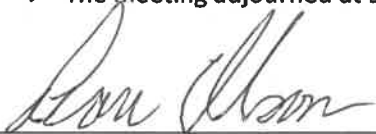
The meeting was called to order by JPB Chair, Landon Olson at 9:10 a.m.

Joint Powers Board Members present: Primary: Andrew Muir (KSWCD), Landon Olson (RSWCD), Leon Olson (KCounty), Darryl Wicklund (RCounty); Alternates: Theresia Gillie (KCounty)

Others present: Jeremy Benson, Jamie Osowski, Janine Lovold, Matt Fischer (BWSR)

- ❖ **Landon Olson called the meeting to order at 9:10AM**
- ❖ Jeremy Benson proposed the agenda for approval. There were clarification additions to the agenda topic of JPB Administration compared to the agenda that was sent out and the Approval of an appointed Authorized Representative to sign the BWSR Watershed-Based Implementation Grant was moved further up the agenda. **Andrew Muir Motioned to Approve Agenda as Amended, Darryl Wicklund Seconded, None Opposed.**
- ❖ Jeremy Benson presented minutes from November Meeting.
 - **Darryl Wicklund Motioned to Approve Minutes, Andrew Muir Seconded, None Opposed.**
- ❖ Janine Lovold presented **Resolution 2021-01: Resolution for Naming the Joint Powers Board.** Stated that this resolution is needed by MCIT for insurance purposes.
 - **Leon Olson Motioned to approve Resolution 2021-01: Resolution for Naming the Joint Powers Board, Andrew Muir Seconded, None Opposed.**
- ❖ Janine Lovold brought to the attention of the JPB that each individual LGU will need to authorize a representative to sign payment request vouchers for submitting payments. No action needed by the board.
- ❖ Janine Lovold proposed that the JPB Authorize the Fiscal agent to pay invoices upon receipt of payment request vouchers, board member meeting vouchers and general JPB Administration bills received.
 - **Darryl Wicklund Motioned to Authorize the Fiscal Agent to pay invoices upon receipt of payment request vouchers, board member meeting vouchers, and general JPB Administration bills, Andrew Muir Seconded, None Opposed.**
- ❖ Janine Lovold handed out I-9 and W-4 for to JPB members. Stated that these forms should be filled out and filed to Roseau SWCD (Fiscal Agent) by the end of the year. Additional forms will be given to Alternates that are not present.
- ❖ Jeremy Benson requested that he be appointed the official representative to sign the BWSR Watershed-Based Implementation Grant upon Work Plan approval by BWSR.
 - **Andrew Muir Motioned to Approve Jeremy Benson as Official Representative for Signing the Upcoming BWSR Watershed-Based Implementation Grant. Leon Olson Seconded, None Opposed.**

- ❖ Jeremy Benson presented the Cost Share and Non-Structural Land Management (NSLM) Policies. Stated these polices were developed by the Steering Team to be similar to current Cost Share and NSLM Policies in place.
 - **Darryl Wicklund Motioned to Adopt the Cost Share Policy as drafted. Andrew Muir Seconded, None Opposed.**
 - **Andrew Muir Motioned to Adopt the Non-Structural Land Management Policy as drafted. Leon Olson Seconded, None Opposed.**
- ❖ Jeremy Benson presented the Projects Requested for Funding. Kittson SWCD and Roseau SWCD proposed multiple requests for funding totaling 12 requests. 3 Requests for Administration, 1 Request for Structural Ag practices, 2 requests for Education/Outreach, 2 request for NSLM Practices, 1 Request for Planning/ Assessment, 1 Request for Streambank Stabilization Projects, and 2 requests for Field Windbreaks. Total Requested Funds \$1,062,253.00. These requests were developed into a Workplan to be submitted for BWSR approval.
 - **Darryl Wicklund Motioned to Approve the funding requests received and the developed Workplan for submittal.**
- ❖ Jeremy Benson and Janine Lovold each presented the block Cooperative Agreements for the Projects and Programs submitted as supported by the Project Request Forms and requested approval. Agreements will commence on the last signature of the agreement and final grant execution. 22A-KSWCD and 22B-RSWCD are the two Cooperative Agreements.
 - **Leon Olson Motioned to Approve the Cooperative Agreements. Andrew Muir Seconded, None Opposed.**
- ❖ Next Meeting: February 17, 2022
- ❖ The meeting adjourned at 9:50 am.



Secretary



Date



**Two Rivers Plus
Joint Powers Board**
502 7th Street SW, Ste 5
Roseau, MN 56751
www.tworiversplus.org

A motion was made by Leon Olson, seconded by Andrew Muir, and carried unanimously to adopt the following Resolution:

RESOLUTION 2021 - 01

Whereas, a Joint Powers Agreement has been made by and between the Counties of Kittson and Roseau (Counties) by and through their respective County Board of Commissioners, and the Kittson and Roseau County Soil and Water Conservation Districts (SWCDs), by and through their respective Soil and Water Conservation District Board of Supervisors for the implementation of a comprehensive watershed management plan within the Two Rivers Plus planning / implementation area.

Now; Therefore, Be It Resolved, that the Joint Powers Board will be called the "Two Rivers Plus Joint Powers Board".

STATE OF MINNESOTA

Two Rivers Plus Joint Powers Board

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the Two Rivers Plus Joint Powers Board at a duly authorized meeting thereof held on the 18th of November 2021.

Landon Olson

Landon Olson, Chair

